

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
**www.moffatwatersupply.com**

Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, November 16, 2020**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

**Board Members Present:**

Lafonda Wilsey, President  
Kevin Harmon, Vice President  
Margaret Young, Sec./Treas  
Russell Coufal, Director  
Jeff Haugh, Director

**Board Members Absent:**

**Staff Members:**

Damon Boniface  
Rebecca Miller  
Jordan Padgett

**Guests:**

Gil Gregory

**1. Call to order.**

President Wilsey called the meeting to order at 5:32 pm.

**2. Presiding Officer determine if a quorum is established.**

President Wilsey determined that a quorum was established.

**3. Invocation.**

Invocation led by General Manger Boniface.

**4. Pledge of Allegiance to the Flag.**

Pledge of Allegiance led by President Wilsey.

**5. Discussion and possible action to adopt the order of the day.**

Motion to approve by Vice President Harmon, seconded by Director Haugh.

**Motion carried 5-0.**

**6. Public Comments.**

No public comments.

**7. Discussion and possible action to approve the Minutes from October 19, 2020 Regular Meeting.**

Motion to approve by Vice President Harmon, seconded by Sec./Treas Young.

**Motion carried 5-0.**

**8. Discussion and possible action to approve the Financial Report for October 2020 and disbursements to date, subject to audit.**

Motion to approve by Vice President Harmon, seconded by Sec./Treas Young.

**Motion carried 5-0.**

**9. Discussion and possible action on proposal from Walker Partners for Master Plan Update.**

General Manager Boniface said there is no action required by the board. Gil Gregory delivered the model and system map.

**No Action Taken.**

**10. Discussion and possible action on presentation from MRB Group on floor plan options for Moffat WSC's Administration Building.**

MRB, Gil Gregory provided a couple different floor plan options for the Admin building. Gil said they felt option C would be the best for MWSC. The board agreed on looking at further options for the 'C' floor plan.

**Discussion only. No action taken.**

**11. Discussion and possible action on Standpipe Demolition and New 200,000 Gallon Elevated Storage Tank projects.**

Closed on land November 4, 2020. Gil and General Manger Boniface met with HOT Electric Co-op so they could visualize the rerouting of electrical utilities and said it would be a couple weeks before hearing back from them. Gil said they will get in contact with the internet provider in that area so they can move forward. Must advertise demolition for two weeks on CIVCAST and MWSC website. Motion to authorize Gil to move forward with the bidding made by Director Haugh, seconded by Director Coufal.

**Motion carried 5-0.**

**12. Discussion and possible action on employee's 2020 Christmas benefit.**

President Wilsey stated that the board come up with something to do for the staff since there will be no annual Christmas Dinner this year due to Covid-19. General Manger Boniface mentioned that him and President Wilsey talked about giving gift cards. Director Coufal said he suggested a visa gift card as well. Motion made to get each staff member a one-hundred-dollar visa gift card for Christmas made by Director Haugh, seconded by Vice President Harmon.

**Motion carried 5-0.**

### 13. General Manager's Report.

General Manager Boniface stated that we had our virtual TCEQ Inspection and no violations were found. Well 1 went online on November 4, 2020 and is working great. GM Boniface expressed his appreciation to Vice President Harmon and the rest of the Board for all they have done and gifted each of them with the gifts purchased by MWSC. President Wilsey presented Vice President Harmon with plaque of appreciation for his services to MWSC.

**No action taken.**

### 14. Director's Comments.

Vice President Harmon thanked everyone and said he enjoyed getting to work with everyone and meeting new people. He said he was blessed to be a part of a wonderful Corporation. Director Haugh thanked Kevin for his service. Sec./Treas. Young said she appreciates everyone for their hard work. Director Coufal thanked Kevin for what he has done to help this Corporation. President Wilsey announced that she was leaving Dog Ridge Water Supply and moving to Bluebonnet Water Supply. She also thanked the Board and said they had a productive year. She also thanked the staff for their hard work and feels like she has a really good crew.

**No action taken.**

### 15. Adjourn.

Motion to adjourn made by Vice President Harmon, seconded by Director Haugh.

**Motion carried 5-0.**

***Meeting adjourned at 6:19 pm.***

Subject to approval by the Board of Directors at the next regular Board Meeting on August 17, 2020.

Signed by: Presiding Officer *Rafonda Wilsey*

ATTEST: Secretary/Treasurer *Margaret Young*

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

- <sup>1</sup> Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above.
- <sup>2</sup> The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.
- <sup>3</sup> Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

- 4 During the meeting, the Board reserves the right to go into executive session for any of the purposes
- authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.