

MOFFAT WATER SUPPLY CORPORATION
5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502
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Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, April 15, 2019**, at Moffat WSC Administration Building, located at 5460 Lakeaire Blvd., Temple, Texas, 76502.

Board Members Present:

Lafonda Wilsey, President
Kevin Harmon, Vice President
Cheryl Traudt, Secretary/Treasurer
Margaret Young, Director
Russell Coufal, Director

Board Members Absent:

None

Staff Members:

Damon Boniface
Jordan Saxon

Guests:

Gil Gregory
Bernardine Reynolds
Mack Parker

1. Call to order.

President Lafonda Wilsey called the meeting to order at 6:00pm.

2. Presiding Officer determine if a quorum is established.

President Lafonda Wilsey determined that a quorum was established.

3. Invocation.

Led by Vice President Kevin Harmon.

4. Pledge of Allegiance to the Flag.

Led by President Lafonda Wilsey.

5. Discussion and possible action to adopt the order of the day.

Motion to approve by Vice President Kevin Harmon, seconded by Director Margaret Young.

Motion carried 5-0.

6. Public Comments.

No public comments.

7. Discussion and possible action to approve the Minutes from the March 18, 2019 regular meeting.

Motion to approve by Secretary/Treasurer Cheryl Traudt, seconded by Director Russell Coufal.

Motion carried 5-0.

8. Discussion and possible action to approve the Financial Report for March 18, 2019 and disbursements to date, subject to audit.

Decision made by President Lafonda Wilsey to table this report until next board meeting due to Rebecca being out.

9. Discussion and possible action on Mac Parker Service and Upgrade fees.

Mr. Parker was able to attend the board meeting and presented all in attendance with a packet showing his previous transaction with Sohns Construction 11 years ago when he had a 6-inch water line put in on Hwy 36. Mr. Parker is requesting to not be charged the full \$3,865 from MWSC because he believes he already paid his part. He discussed the packet where it all began in 2008, stating where the project took place and what his total cost was for that project. After discussion with all the board members and Mr. Parker, the board decided that Mr. Parker be credited \$2,000, which makes his total \$1,865. That consists of a membership fee of \$540.00 and the cost of the meter.

Motion to approve by Sec'y-Treasurer Traudt, seconded by Director Coufal.

Motion carried 5-0.

10. Closed Session. Executive session IAW V.T.C.A. Government Code, Chapter 551.072, deliberations about real property related to Aycock Road Water Line Replacement project.

President Lafonda Wilsey closed regular session and moved into Executive Session at 6:35 pm.

President Lafonda Wilsey reconvened Regular Session at 6:57 pm.

11. Discussion and possible action on real property related to Aycock Road Waterline Replacement.

No action taken.

12. Discussion and possible action on MRB Group's recommendation(s) for alignment to Aycock Road Waterline Replacement Project.

No action taken.

13. Discussion and possible action on MRB Group's recommendation(s) for new 200,000 Gallon Elevated Storage Tank and Water Well project.

Gil Gregory of MRB Group discussed variable options that have been explored, such as the 3rd well that has been previously discussed, along with the option to trade Moffat WSC'S 500 acre/feet through BRA to Bluebonnet WSC in return for a contracted amount of gallons per minute. Gregory also mentioned there would be recommended infrastructure upgrades. In his talks with TWDB it was stated they would have no problem with a change of scope on this project as long as it remains within the realm of obtaining more source water. Contact was made with Clearwater UWCD. Most recent requirements for land acreage for a well with an 8 inch column size would be 10 acres. Director Harmon asked if there were any variances granted on that requirement. Gregory replied that there is a possibility of variances with proper sanitary control easement. Current and proposed system capacities were discussed. The cost of water from Bluebonnet was compared to the benefit it would provide Moffat WSC. Gregory stated that MRB holds the recommendation that a contract with Bluebonnet WSC in trade for Moffat WSC's 500 acre/feet from BRA is currently the best option. Rehab of existing Well #1 to increase pump amounts was discussed and will be explored. Further discussion was scheduled for Workshop April 25, 2019.

No action taken.

14. Discussion and possible action MRB Group's proposal for professional services involving minor renovations to existing Administration Building.

General Manager Boniface presented the need to make Administrative Building improvements based on necessary building security upgrades. MRB Group has provided a scope of services. In an effort to improve security and reduce risk Sec'y-Treasurer Traudt made a recommendation to no longer accept cash. This item will be added to the agenda for the next regular Board Meeting. Motion to accept proposal for building renovations made by Sec'y-Treasurer Traudt, seconded by Director Young.

Motion carried 5-0.

15. Discussion and possible action on updates to Moffat WSC's existing Drought Contingency Plan, due May 1, 2019 per TCEQ.

GM Boniface stated Drought Contingency Plan update is required by TCEQ by May 1, 2019. Those plans are not required to be submitted to TCEQ, but rather kept on file to present during inspection. Item tabled for next regular meeting.

16. Discussion and possible action on updates to Moffat WSC's existing Water Conservation Plan, due May, 1, 2019 per TCEQ and TWDB.

GM Boniface stated Water Conservation Plan update is required by TCEQ by May 1, 2019. Those plans are not required to be submitted to TCEQ, but rather kept on file to present during inspection. Item tabled for next regular meeting.

17. Discussion and possible action on purchasing a new zero turn lawn mower.

GM Boniface presented a zero turn mower option in the amount of \$3,000.00.

Motion to approve by Director Young, seconded by Director Harmon.

Motion carried 5-0.

18. General Manager's Report.

GM Boniface discovered a TCEQ violation from 2017 on E.coli sampling requirements on the wells. Evidence was presented that the wells were not in use during that particular time frame. TCEQ in turn dismissed the violation. New employee Greg Abney will start in Operations Monday. Jordan has been a great help and is training in anticipation for Dottie Graves' retirement. Water loss calculations are being improved to get a more accurate number of loss amounts.

19. Directors Comments.

Director Harmon stated that there are CSI's that need to be followed up on. GM Boniface stated he is aware of this matter and will be implementing means to make sure that CSI's are completed. Sec'y-Treasurer Traudt asked for a calendar of reports that are required and reminded the Board that a No Cash Policy is to be presented at the next regular meeting. President Wilsey thanked GM Boniface and staff for all of their hard work.

20. Adjourn.

Motion to adjourn made by Director Harmon, seconded by Director Young.

Motion carried 5-0.

Meeting adjourned at 8:17 pm.

Subject to approval by the Board of Directors at the next regular Board Meeting on May 20, 2019.

Signed by:

Presiding Officer

Rafonda Wilsey

ATTEST:

Secretary/Treasurer

Cheyle Francis

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

¹ Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

² The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided

upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

³ Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

⁴ During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.