

MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, August 16, 2021**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

Russell Coufal, Vice-President
Margaret Young, Sec./Treas.
Dewitt Mayfield, Director
Jeff Haugh, Director
Lafonda Wilsey, President

Board Members Absent:

Staff Members:

Damon Boniface
Rebecca Miller
Jordan Padgett

Guests:

Gil Gregory

1. Call to order.

Vice-President Coufal called the meeting to order at 5:31pm.

2. Presiding Officer determine if a quorum is established.

Vice-President Coufal determined that a quorum was established.

3. Invocation.

Invocation led by General Manager Boniface.

4. Pledge of Allegiance to the Flag.

Pledge of Allegiance led by Vice-President Coufal.

5. Discussion and possible action to adopt the order of the day.

Motion to approve by Sec./Treas. Young, seconded by Director Mayfield.

Motion carried 4-0.

6. Public Comments.

No public comments.

7. Discussion and possible action to approve the Minutes from June 21, 2021, Regular Meeting.

Motion to approve by Director Mayfield. seconded by Director Haugh.

Motion carried 4-0.

8. Discussion and possible action to approve the Financial Report for June and July 2021, and disbursements to date, subject to audit.

Motion to approve by Sec./Treas. Young, seconded by Director Mayfield.

Motion carried 4-0.

9. Discussion and possible action to approve final pay application to Isler Demolition Inc., Kindle, Michigan.

Motion to approve by Director Haugh, seconded by Sec./Treas. Young.

Motion carried 4-0.

10. Discussion and possible action to approve budget adjustment for Administration Building improvements.

General Manager Boniface stated he received a bid from Centex Construction in the amount of \$75,964.68, with the original budget approved by the Board being \$75,000 that included construction and project oversight by MRB. Due to increased cost for materials, Mr. Boniface recommended increasing the project's budget to \$93,000 which includes \$77,000 for construction, \$7,700 for contingencies, and \$7,720 for MRB. Motion to approve by Director Haugh, seconded by Director Mayfield.

Motion carried 4-0.

11. Discussion and possible action to approve proposal that would allow for ACH draft for Texas Water Development Board loan L110053.

General Manager Boniface stated Moffat WSC would save approximately \$8,000 for the term of the loan according to TWDB by approving their proposal. Motion to approve by Sec./Treas. Young, seconded by Director Mayfield.

Motion carried 4-0.

12. Moffat WSC Board of Directors shall convene into Executive Session pursuant Texas Government Code, Section 551.074, personnel matters.

Convened into executive session @ 5:49pm, Adjourned executive session @ 6:26pm.

President Wilsey called-in @ 5:46pm.

13. Discussion and possible action on personnel matters.

Vice-President Coufal explained that the board has decided to go with option 2 as well as changing the names of the positions as discussed, authorizing a \$100.00 one-time bonus to all working employees during the freeze, and continuing to pay for health care premiums for employees only. Motion to approve change in personnel matters by Director Mayfield, seconded by Sec./Treas. Young.

Motion carried 5-0.

14. Discussion and possible action to approve Fiscal Year 2022 draft O&M and Capital Improvements budgets.

General Manager Boniface went through the proposed Operating Budget by explaining each line-item budgeted amount for FY'22, and Capitol Improvement Budget that includes purchase of new 4-wheel drive truck estimated at \$65,000. In progress related to the Capital Budget that was approved last year is the Master Plan update and Administration Building Improvement projects. Motion to approve Fiscal Year 2022 O&M and Capital improvement Budget by Sec./Treas. Young, seconded by Director Haugh.

Motion carried 5-0

15. General Manager's Report

General Manager Boniface explained that final walk through on CBB Project is tomorrow 8/17 @ 9:00am with Chris Bean, his contractor, and MRB.

General Manager Boniface explained damages sustained to the backhoe fuel tank was caused by road debris while in transportation to the job site. RDO Equipment representative explained to him that he has never seen this happen during his 10-years of selling backhoes.

General Manager Boniface stated he has served as chairman on Heart of Texas Electric Coop, Operation Roundup Committee for nearly 20 years and was asked to serve as a director in the HOTECH's Board of Directors for district 6 service area, that spans from Moffat west to Gatesville. The Coop's Board is seeking to fill the vacant seat before the annual meeting in October, and Mr. Boniface stated he aspires to serve on their Board and would like to do so at the pleasure of MWSC Board. He explained the commitment requires meeting once a month for 2-3 hours during the morning and attending the annual electrical conference each year, in which he would use personal time off to attend with no expense to the Moffat WSC.

a. Engineer's Report

Gil Gregory said Isler Demo is complete. Geo-Tech scheduled for new elevated tank site. Design for new pump station has begun.

16. Director's Comments.

Sec./Treas. Young appreciates staff's hard work and said she will bring IRS identity to protect numbers against fraudulent tax returns. President Wilsey thanked committee's and staff for all their hard work getting

budget out. Thanked Russell for conducting the meeting and Gil for getting the Engineer Report out in time to be in the board packets.

17. Adjourn.

Motion to adjourn made by Director Haugh, seconded by Director Mayfield.

Motion carried 5-0.

Meeting adjourned at 7:15 pm.

Subject to approval by the Board of Directors at the next regular Board Meeting on October 18, 2021.

Signed by: Presiding Officer *Russell Craft*

ATTEST: Secretary/Treasurer *Margaret Young*

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

- 1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*
- 2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*
- 3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**
- 4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*