

MOFFAT WATER SUPPLY CORPORATION
5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502
TEL: 254.986.2457 FAX: 254.986.2530
www.moffatwatersupply.com

Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, August 19, 2019**, at Moffat WSC Administration Building, located at 5460 Lakeaire Blvd., Temple, Texas, 76502.

Board Members Present:

Lafonda Wilsey, President
Kevin Harmon, Vice President
Margaret Young, Director
Russell Coufal, Director

Board Members Absent:

Cheryl Traudt, Sec/Treas

Staff Members:

Damon Boniface
Rebecca Miller

Guests:

Gil Gregory

1. Call to order.

President Wilsey called the meeting to order at 6:03pm.

2. Presiding Officer determine if a quorum is established.

President Wilsey determined that a quorum was established.

3. Invocation.

Led by Vice President Harmon.

4. Pledge of Allegiance to the Flag.

Led by President Wilsey.

5. Discussion and possible action to adopt the order of the day.

Motion to approve by Vice President Harmon, seconded by Director Young.

Motion carried 4-0.

6. Public Comments.

No public comments.

7. Discussion and possible action to approve the Minutes from the July 15, 2019 regular meeting.

Motion to approve made by Director Coufal, seconded by Director Young.

Motion carried 4-0.

8. Discussion and possible action to approve the Financial Report for July 2019 and disbursements to date, subject to audit.

President Wilsey asked that water loss percentage be added back into future Financial Reports. Motion to approve July 2019 Financial Reports and disbursements to date, subject to audit made by Vice President Harmon, seconded by Director Young.

Motion carried 4-0.

9. Discussion and possible action on Grace Landing Development, Chris Butler.

Mr. Butler presented additional details about Grace Landing Development.

No action taken.

10. Discussion and possible action on Ray's Corner Development.

General Manager Boniface stated that there was no new infrastructure involved to service this development and all appropriate fees have been paid to date. President Wilsey asked for clarification from TRWA as to what the specific definition of a development is.

No action taken.

11. Discussion and possible action on replacement of Office Clerk computer.

Motion to approve purchase and set up of new Office Clerk computer by Lighthouse IT made by Vice President Harmon, seconded by Director Coufal.

Motion carried 4-0.

12. Discussion and possible action on Fiscal Year 2020 draft budget.

The current draft budget was presented. A budget workshop was scheduled for Tuesday, September 10, 2019 at 5:30pm.

No action taken.

13. Discussion and possible action on engagement letter from Alton Thiele, P.C.

Motion to approve and authorize GM Boniface to sign audit engagement letter for Alton Thiele, P.C. made by Director Young, seconded by Vice President Harmon.

Motion carried 4-0.

14. Closed Session. Executive session IAW V.T.C.A. Government Code, Chapter 551.072, deliberations about real property related to Aycock Road Water Line Replacement project.

President Lafonda Wilsey closed regular session and moved into Executive Session at 7:02 pm.

President Lafonda Wilsey reconvened Regular Session at 7:17 pm.

15. Discussion and possible action on real property related to Aycock Road Waterline Replacement.

No action taken.

16. Discussion and possible action on Aycock Road Water Line Replacement project.

GM Boniface and Project Manager Gil Gregory met with project contractor previously and outlined amendments to the project. Additional project cost was estimated at \$152,000.

No action taken.

17. Discussion and possible action on draft Water Treatment Agreement between Moffat Water Supply Corporation and Bluebonnet Water Supply Corporation.

The Water Treatment Agreement is on Bluebonnet WSC's next meeting agenda, August 20, 2019, for discussion and possible action.

No action taken.

18. Discussion and no action on New 200,000 Gallon Elevated Storage Tank and Water Well project.

Project Manager Gil Gregory stated that the well scan for well #1 is in progress. An obstruction was found and debris will be cleared to determine the best course of action. No major concerns were found so far. Both Gregory and Boniface attended a meeting with Clearwater UWCD. Gregory also noted that the alternative minimum capacity request was submitted to TCEQ the previous week.

No action taken.

19. General Manager's Report.

General Manager Boniface reported that one pump motor drive had to be replaced at Booster Station 1 and the SCADA computer plus software was upgraded. Operators have completed the necessary improvements with disinfection capabilities at both pump stations. Work continues on current capital projects. GM Boniface also noted that workplace safety in regards to heat exposure was discussed with personnel.

20. Directors Comments.

Vice President Harmon thanked all for their hard work. Director Coufal asked for everyone to keep up the good work. Director Young stated she was glad to see staff working well together. President Wilsey noted that she was impressed with the progress made and appreciated the work staff has contributed.

21. Adjourn.

Motion to adjourn made by Director Coufal, seconded by Vice President Harmon.

Motion carried 4-0.

Meeting adjourned at 7:55 pm.

Subject to approval by the Board of Directors at the next regular Board Meeting on September 16, 2019.

Signed by: Presiding Officer *Lafonda Wilsey*

ATTEST: Secretary/Treasurer *Cheryl Grand*

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

¹ Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

² The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

³ Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

⁴ During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.