

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
[www.moffatwatersupply.com](http://www.moffatwatersupply.com)

Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, February 20th, 2023**, at Moffat WSC Administration Building, located at 5460 Lakeaire Blvd., Temple, Texas, 76502.

**Board Members Present:**

Lafonda Brown, President  
Russell Coufal, Vice President  
Dewitt Mayfield, Secretary/Treasurer  
Paul Carr, Director  
John Bockhold, Director

**Board Members Absent:**

**Staff Members:**

Damon Boniface  
Rebecca Miller

**Guests:**

**1. Call to order.**

President Brown called the meeting to order at 5:33pm.

**2. Presiding Officer determine if a quorum is established.**

President Brown determined that a quorum was established. All present.

**3. Invocation.**

Led by General Manager Boniface

**4. Pledge of Allegiance to the Flag.**

Led by President Brown.

**5. Discussion and possible action to adopt the order of the day.**

Motion to approve by Vice president Russell Coufal and seconded by Dewitt Mayfield.

**Motion carried 5-0.**

**6. Public Comments.**

No public comments.

**7. Discussion and possible action to approve the Minutes from the January 16<sup>th</sup>, 2023, regular meeting.**

Motion to approve made by Sec./Treas. Dewitt Mayfield, seconded by Director Paul Carr.

**Motion carried 5-0.**

**8. Discussion and possible action to approve the Financial Report for January 2023 and disbursements to date, subject to audit.**

General Manager Boniface stated that on the second page of the report was the water loss for this period. We are searching for possible leaks and have not found anything that would cause a high-water loss. GM Boniface said we will pull random old-style meters and have them tested for accuracy.

President Brown had brought up that older meters where the lot is vacant, the meters will read a negative usage. This will cause it to seem like there is thousands of gallons of water loss. President Brown mentioned different scenarios for what might be causing this problem.

Motion to approve made by Director John Bockhold and seconded by Vice president Coufal.

**Motion carried 5-0.**

**9. Discussion and possible action to approve Board Resolution to update signers on banking/financial accounts.**

President Brown made mention that everyone on the Board had been on the signature cards.

General Manager recommend listing Board officers as authorized signatures on the bank accounts to minimize risk.

Motion to approve by Director Paul Carr and seconded by Sec./Treas. Mayfield.

**Motion carried 5-0.**

**10. Discussion and possible action to approve the Application for payment from Maquire Iron Inc. for construction progress related to the new 200,000-gallon elevated storage tank located on Jubilee Springs Road.**

General Manager Boniface stated he reviewed Maquire's pay request and recommended the Board approve payment in the amount of \$73,078.79.

Motion to approve by Vice President Russell Coufal and seconded by Director John Bockhold.

**Motion carried 5-0**

## **11. Discussion and possible action on water lines conditions located on Moffat Rd & Moffat Loop.**

General Manager Boniface provided maps of the area and explained the need for replacing the 2-inch line to comply with TCEQ regulations. He stated the maximum number of meters on a 2-inch line is 10 per TCEQ, and the line currently has 21 connections. GM Boniface stated the line was over tapped prior to 1995 when TCEQ promulgated a new rule for maximum number of meters per line diameter size.

Walker Partners was contracted to develop recommended solutions.

GM Boniface's estimated construction cost at \$120,000.00 (\$100 per linear foot).

John Bockhold mentioned cost sharing between us and the customer. General manager Boniface states that Texas Rural Water Association staff will attend the next board meeting to provide detailed information with possible cost sharing.

Sec./Treas. Dewitt Mayfield asked where the money would be coming from. GM Boniface stated there are sufficient funds in the capital account to pay for construction.

President Brown recommended that GM Boniface start procuring bids and inspect the project.

**No action taken.**

## **12. Discussion and possible action to approve Walker Partners LLC proposal to evaluate waterline conditions on Moffat Rd & Moffat Loop.**

GM Boniface stated the scope of work in the contract is for Walker to assess the waterline conditions and provide construction solutions.

Motion to approve by Vice President Russell Coufal and seconded by Director Carr.

**Motion 5-0.**

## **13. Discussion and possible action on purchasing Automated External Defibrillators.**

GM Boniface had given his point of views on the defibrillators and the good things they would bring to the company. He would like to have one in the office and one in each of the operators' pick-ups.

Dewitt Mayfield had brought up the fact that training is a key component when getting things like these so that we do not end up with a lawsuit on our hands.

President Brown suggested that GM Boniface seek legal opinion on liability concerns from David Carpenter and update the Board at next month's meeting.

**No action Taken.**

**14. General Managers Report.**

Director Mayfield had brought up the question about drought contingency and how close we were to hitting the mark of being in a drought.

**15. Directors Comments.**

Paul Carr mentioned he had a nice tour of Moffat Water Supply including the office and the operators. He enjoyed getting to meet and see everyone.

**16. Adjourn.**

President Brown thanked everyone for their time and attentiveness this evening. She thanked the staff for continuing to do a good job.

Motion to approve by Director John Bockhold and seconded by Paul Carr

**Motion carried 5-0.**

*Meeting adjourned at 6:37 pm.*

Subject to approval by the Board of Directors at the next regular Board Meeting on March 20, 2023.

Signed by: Presiding Officer Rafonda Brown

ATTEST: Secretary/Treasurer [Signature]

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

*1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*

*2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*

*3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.*

*4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*