

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
**www.moffatwatersupply.com**

Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, February 21, 2022**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

**Board Members Present:**

Lafonda Wilsey, President  
Russell Coufal, Vice-President  
Jeff Haugh, Director

**Board Members Absent:**

Dewitt Mayfield, Sec./Treas.

**Staff Members:**

Damon Boniface  
Rebecca Miller

**Guests:**

Gil Gregory  
Les Shelley  
John Bockhold  
Trey Taylor

**1. Call to order.**

President Wilsey called the meeting to order at 5:30pm.

**2. Presiding Officer determine if a quorum is established.**

President Wilsey determined that a quorum was established.

**3. Invocation.**

Invocation led by General Manager Boniface.

**4. Pledge of Allegiance to the Flag.**

Pledge of Allegiance led by President Wilsey.

**5. Discussion and possible action to adopt the order of the day.**

Motion to approve by Vice-President Coufal, seconded by Director Haugh.

**Motion carried 3-0.**

**6. Public Comments.**

No public comments.

**7. Discussion and possible action for appointing one qualified member to the Board of Directors in accordance with Moffat WSC bylaws.**

Motion to appoint John Bockhold to the Board of Directors for MWSC made by Director Haugh, seconded by Vice-President Coufal.

**Motion carried 3-0.**

**8. Board of Directors shall appoint all Board committees.**

Personnel- Russell Coufal and John Bockhold  
Finance- Jeff Haugh and Dewitt Mayfield  
Emergency Draught – Lafonda Wilsey and Jeff Haugh

**9. Discussion and possible action to approve the minutes from January 17, 2022, Regular Meeting.**

Motion to approve minutes from January 17, 2022, Regular Meeting made by Vice-President Coufal, seconded by Director Haugh.

**Motion carried 4-0.**

**10. Discussion and possible action to approve the Financial Report for January 2022 disbursements to date, subject to audit.**

Motion to approve the Financial Report for January 2022 made by Director Haugh, seconded by Vice-President Coufal.

**Motion carried 4-0.**

**11. Discussion and possible action to approve private waterline improvements request by Les Shelley at 7626 McGregor Park Road, Temple, TX 76502.**

Mr. Shelley gave his proposal to the board about working with the water company with supplying the pipe on upgrading the water line on his property.

Vice President Coufal asked about the timeline for the property transfer to Mr. Shelley's son and daughter. Director Haugh said Coufal had a good point – if the land transfer doesn't go through then there should be a contingency stating that Mr. Shelley would reimburse the water corporation and Mr. Shelley said he was fine with that.

Director Bockhold stated that we need to make sure we have access to line/meter. GM Boniface said MWSC will update the easement. Vice-President Coufal recommended a time cap for the 2<sup>nd</sup> meter installation – 12 months with an option to extend another 12 months.

Motion to direct Damon to proceed with a Non-Standard Service Agreement and follow up with Mr. Carpenter on private water line improvements at 7626 McGregor Park Road, both parties splitting legal fees, giving 12 months for Mr. Shelley to start paying on the 2<sup>nd</sup> meter, 12 months for building with an option to extend 1 year, update easements, and having a contingency in place that if the property transfer does not go through Les Shelley will reimburse MWSC for materials made by Vice-President Coufal, seconded by Director Haugh.

**Motion carried 4-0.**

## **12. Discussion and possible action to approve Non-Standard Service Agreement with CBB Properties, LLC, Callahan Crossing.**

Motion to approve for President Wilsey and General Manager Boniface to work with CBB Properties on the Non-Standard Service Agreement process with made by Vice-President Coufal, seconded by Director Haugh.

**Motion carried 4-0.**

## **13. Discussion and possible action to approve preliminary design for Pump Station 1 system improvements.**

Gil Gregory presented the scope of work involved for Pump Station 1 project to board and mentioned approximately \$600,000.00 short in project funds.

President Wilsey requested that Finance Committee meet with General Manager Boniface to review the project's scope of work to see if there are opportunities to reduce construction cost and identify where to secure from funds to make up the \$600,000 short fall.

President Wilsey requested to schedule a time to meet with Gil to revise proposed plans.

**No Action Taken.**

## **14. Discussion and possible action to approve awarding a construction contract for constructing a new 200,000 Gallon Elevated Storage Tank on Jubilee Springs Road.**

Motion to award McGuire Iron for construction contract and direct Damon to sign made by Director Haugh, seconded by Vice-President Coufal.

**Motion carried 4-0.**

## **15. General Manager's Report**

General Manager Boniface thanked everyone for being there and informed the board that we have upgraded to software to Neptune 360, and it has gone well. GM Boniface also wanted to make mention how he was thankful for his staff and all of their hard work. He informed the board that he's received two Non-Standard Service applications – one on Berry Rd/FM 2409 and corner of Water Supply Rd/Hwy 36. He is waiting to receive both investigation fees to begin the water analysis process.

## a. Engineer's Report

Gil Gregory talked about admin building renovations and how staff planned to go to MRB to look at floor samples for the building. He stated that the Deer Grove Estates project is at hold until the administrative things are taken care of. General Boniface stated that he is meeting with JC Wall on Wednesday @ 9:15 to collect payment and signatures on the Non-Standard Service Agreement and supporting documents.

## 16. Director's Comments.

Vice-President Coufal stated he will need to meet Mondays at lunch for months April-June and questioned if everyone could accommodate meeting earlier in the day. Director Haugh welcomed new board member John Bockhold. Director Bockhold stated he looks forward to working with them.

## 17. Adjourn.

Motion to adjourn made by Vice-President Coufal, seconded by Director Bockhold.

**Motion carried 4-0.**

*Meeting adjourned at 7:08 pm.*

Subject to approval by the Board of Directors at the next regular Board Meeting on March 21, 2022.

Signed by: Presiding Officer Rafonda Wulsey

ATTEST: Vice President Russell Coufal

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

<sup>1</sup> Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

<sup>2</sup> The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

<sup>3</sup> Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

<sup>4</sup> During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.