

MOFFAT WATER SUPPLY CORPORATION
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Moffat Water Supply Corporation (MWSC) held an Annual Board Meeting on **Monday, January 17, 2022**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

Board Members Present:

Russell Coufal, Vice president
Dewitt Mayfield, Secretary/treasurer
Jeff Haugh, Director
John Bockhold, Director

Board Members Absent:

Lafonda Wilsey, President

Staff Members:

Damon Boniface
Rebecca Miller
Jordan Padgett

Guests:

Margaret Young
Sandra Wilkerson
Bernie Reynolds
Cathy Boniface
Gil Gregory
Blake Stapp
Otto Wiederhold

1. Presiding director calls the meeting to order.

Vice President Coufal called meeting to order.
Vice President Coufal led the pledge of allegiance.
General Manager Boniface led the invocation.

2. Presiding director allows for the general public to sign up to speak.

No public comments.

3. Presiding director will then announce that a quorum of the membership is present and that the meeting may proceed.

Vice President Coufal announced that a quorum was established, and the meeting may proceed.

4. Read and approve the previous Annual Member Meeting minutes.

Motion to approve the previous Annual Member Meeting minutes made by Sec./Treas. Mayfield, seconded by Director Haugh

Motion carried 4-0.

5. Presiding director reads in the Resolution Declaring Unopposed Candidates of Moffat Water Supply Corporation Election.

GM Boniface read Resolution Declaring Unopposed Candidates of Moffat Water Supply Corporation Elected.

No Action.

6. Update reports (must be specific on each item and what you will be talking about per Texas Open Meetings Act)

a. Report of Board President or Presiding Director

Vice President Coufal stated that board and staff had all worked hard this previous year and appreciated their efforts in keeping Moffat WSC running smoothly.

b. Report of Corporation Manager

GM Boniface had stated that there is a lot of growth and development in our area. He says that Moffat Water Supply does not subsidize or fund any development. It is 100% on the developer to improve any property for development. The process to seek water service with MWSC for land development is to complete a Nonstandard Service Application. Then we take the provided information to our engineer, they run an analysis to see how much of an impact this development will have on the Moffat Water System. Next, if there were any impact to the system found, before the developers can move forward, they would have to pay for any system improvement that may be needed to mitigate system impact. Then all water lines are dedicated to Moffat Water Supply Corporation.

GM Boniface stated that we experienced an epic freeze during the year. He congratulated the staff on working so hard through the day and night to keep the water moving. Heart of Texas Electric Co-op really helped Moffat Water Supply as well. He proceeded to give an update about the new Ford pickup with service bed that Moffat Water Supply purchased and the efficiency it provides while working in the field.

GM Boniface said that Moffat WSC plans to apply sand on the steep hill going up to Lakeaire Blvd, if another ice event occurs making it safer for the employees to travel.

GM Boniface ended the report by thanking everyone for being here today.

c. Report of system finances

Blake Stapp of Ludwik, Montgomery & Stapp, P.C. presented the report on system finances and paper copies of the annual audit were provided. Mr. Stapp went on to show the board and membership what was provided in the packet and the condition of MWSC finances.

Mr. Stapp stated that they had some capital improvements during the year. They had \$274,000 in capital improvement. He said the Well #1 Rehab was \$150,000. The well had improvements for \$29,000 as well as multiple phases for side improvements.

Mr. Stapp went on to thank everyone for another successful year and there was nothing negative to speak of. GM Boniface stated how much everyone enjoys working with Ludwick, Montgomery & Stapp and how hard working and organized they are.

d. Engineer's report on projects

Otto Wiederhold of Walker Partners stated he appreciated this opportunity. He said they are about 75% along with the project. He stated that he produced a capital improvement Master Plan for the year. He noted the area growth and with that there would have to be a system expansion to meet these growth periods. First, there was a short-term project that started with 2022 going until 2025. The first project is a crossing on Hwy 36 that

will connect the existing system to the other side of the road. This cost would come out to \$171,000. In project 2, he planned a system maintenance with valve exercising and replacement program, and that would cost \$156,000. That will exercise existing valves in the system and the ones that are not opening will have to be isolated and replaced. Project 4 is installation and flow meters. The 5th project is S Whitehall rd. water line extension. These projects plus projects 6-10 will help improve the system dramatically at an estimated cost of \$10,583,500.00.

e. Report of current capital improvement projects update.

Gil Gregory with MRB group presented his report on current capital improvement projects. He started with the demolition of the standpipe. He stated everything got done efficiently and quickly with removal and demolition. February 15th is when they will start bidding on the new elevated storage tank project. Then bring it to the board. The next project they are working on is improvement to Pump Station 1 next to Bluebonnet WSC. He stated that the plans and design are in the works and needed to be sent to Texas Water Development Board and TCEQ for approval before moving forward. Next, they are making improvements to the administrative building. Gregory stated that they are getting material over the next four-six weeks and then coming in to finish the building all at once. It will be a four-month process from start to finish and the plan was for staff to continue work from home. Damon reassured everyone that we can work remote and maintain business as normal.

7. Closing comments by Presiding Director.

Vice President Coufal stated that he hopes we finish the year strong and states this year will be better than the last.

8. Meeting is Adjourned.

Motion to adjourn made by Sec./Treas. Mayfield, seconded by Director Haugh.

Motion carried 4-0.

Meeting adjourned at 6:38 pm.

Subject to approval by the Board of Directors at the next Annual Board Meeting on January 16, 2023.

Signed by: Presiding Officer Russell

ATTEST: Secretary/Treasurer J. J. J.

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

- 1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*
- 2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*
- 3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.**
- 4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*