

**MOFFAT WATER SUPPLY CORPORATION**  
**5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502**  
**TEL: 254.986.2457 FAX: 254.986.2530**  
**www.moffatwatersupply.com**

Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, July 17th, 2023**, at Moffat Community Center Located at 13410 Kuykendall Mountain Road., Temple Texas, 76502.

**Board Members Present:**

Lafonda Brown, President  
Dewitt Mayfield, Secretary/Treasurer  
Paul Carr, Director  
John Bockhold, Director

**Board Members Absent:**

Russel Coufal, Vice President

**Staff Members:**

Damon Boniface  
Bailey Sanford

**1. Call to order.**

President Brown called the meeting to order at 5:30pm.

**2. Presiding Officer determine if a quorum is established.**

President Brown determined that a quorum was established.

**3. Invocation.**

Led by General Manager Boniface

**4. Pledge of Allegiance to the Flag.**

Led by President Brown.

**5. Discussion and possible action to adopt the order of the day.**

Motion to approve by Sec./Treas Dewitt Mayfield and seconded by Paul Carr.

**Motion carried 4-0.**

**6. Public Comments.**

No public comments.

**7: Discussion and possible action to approve the Minutes from the June 19th, 2023, Regular meeting.**

Motion to approve made by Sec./Treas. Dewitt Mayfield, seconded by Paul Carr

**Motion carried 4-0.**

**8. Discussion and possible action to approve the Financial Report for June 2023 and disbursement to date, subject to audit.**

GM Boniface stated water loss did decrease a little and that Acoustic Leak Detection, LLC will be here in September to test the entire system to find the water loss source.

The original meter head for well # 2 was sent off 4 weeks ago, and GM Boniface anticipates having results within a couple of weeks.

With it being so dry, MWSC has been experiencing a lot of leaks due to the ground drying up and cracking.

Motion to approve made by Director Paul Carr and seconded by director John Bockhold.

**Motion carried 4 -0.**

**9. Discussion and possible action to Appoint the credentials Committee for 2024 board election.**

Margaret Young and Sandra Wilkerson have agreed to serve on the committee. They have served previously, and GM Boniface recommends appointing them to committee and they will graciously continue to do so.

Motion to approve by Director John Bockhold and seconded by Director Dewitt Mayfield.

**Motion carried 4-0.**

**10. Discussion and possible action to approve tier rate water sales increase for all meter sizes.**

GM Boniface explained how a 5% increase in the tier rate would have generated an additional \$37,000.00 in revenue when analyzing the previous 12-month tier usage. GM Boniface stated the last tier rate adjustment was 7% and approved in 2015.

He reminded the directors that the Board approved a \$4 base rate increase to be effective January 2022, and at the same moment agreed to consider increasing the tier rate for fiscal year 2024.

GM stated the base rate will remain at \$54 per month.

The Finance Committee and Staff recommend approving a 5% tier rate increase effective for billing cycling beginning October 15, 2023.

Director Mayfield stated that the tier rate document did not state that MWSC was increasing 5% and needed to be listed for the customers.

Motion to approve by Director John Bockhold and seconded by Director Dewitt Mayfield.

**Motion carried 4-0**

**11. Discussion and possible action to approve the application for payment from Maquire Iron, Inc. for construction related to the new 200,000-gallon elevated storage tank on Jubilee Springs Road.**

GM Boniface stated Maquire Iron is requesting payment for completing electrical and fencing work and the total amount owed is \$13,300 shown on line 8 in their application. They will be seeking a request for retainage after the tank is fully up and running.

Director Paul Carr asked how much the retainage is and GM Boniface said 5%. The total amount owed for this pay application was \$14,000.00, minus the retainage leaves a balanced owed of \$13,300.

GM Boniface recommended Board approval to pay Maquire Iron, \$13,300.

Motion to approve by Sec./Treas. Dewitt Mayfield and seconded by Director Paul Carr.

**Motion carried 4-0**

**12. Report on Bluebonnet WSC monthly board meeting, June 20<sup>th</sup>, 2023.**

Director Mayfield stated that the meeting did not last long and only discussed the new 2022 minimum and maximum and financial report.

**13. General Manager's report.**

GM Boniface stated that he did complete the 2022 CCR report which is available on our website and the membership properly notified per TCEQ regulations.

Rebecca and Hunter celebrated their years of service on July 11<sup>th</sup> for 9 years and 1 year, respectively.

GM Boniface mentioned he included in the director's packet a cover letter addressed to Clearwater on behalf of the Board, requesting a permit amendment to increase the annual withdraw rate from the aquifer, and if the Board has any recommended changes to the document, please advise.

GM Boniface stated he would send a draft of the Stage 2 water restrictions notice to each director for their review before sending it to the printing company to reproduce and mail to the membership.

**14. Director's Comments.**

None

**15. Adjourn.**

Motion to adjourn by Director Dewitt Mayfield and seconded by Director Paul Carr.

**Motion carried 4-0.**

*Meeting adjourned at 6:14 pm.*

Subject to approval by the Board of Directors at the next regular Board Meeting on August 21, 2023.

Signed by: Presiding Officer Rafonda Brown

ATTEST: Secretary/Treasurer [Signature]

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

*1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.*

*2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.*

*3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.*

*4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.*