

MOFFAT WATER SUPPLY CORPORATION
5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502
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Moffat Water Supply Corporation (MWSC) held a Regular Board Meeting on **Monday, September 16, 2019**, at Moffat WSC Administration Building, located at 5460 Lakeaire Blvd., Temple, Texas, 76502.

Board Members Present:

Lafonda Wilsey, President
Kevin Harmon, Vice President
Cheryl Traudt, Secretary/Treasurer
Margaret Young, Director

Board Members Absent:

Russell Coufal, Director

Staff Members:

Damon Boniface
Rebecca Miller
Jordan Padgett

Guests:

Gil Gregory

1. Call to order.

President Wilsey called the meeting to order at 5:32pm.

2. Presiding Officer determine if a quorum is established.

President Wilsey determined that a quorum was established:

3. Invocation.

Led by Vice President Harmon.

4. Pledge of Allegiance to the Flag.

Led by President Wilsey.

5. Discussion and possible action to adopt the order of the day.

Motion to approve by Vice President Harmon, seconded by Director Young.

Motion carried 4-0.

6. Public Comments.

No public comments.

7. Discussion and possible action on Grace Landing Development, Chris Butler.

Chris Butler stated that he agrees to paying Equity Buy In fees but does not wish to reserve water or pay the additional fees associated with reserving water. President Wilsey concluded that according to Moffat WSC Tariff reserving water is not a requirement and all Non-Standard Service would be conducted according to the MWSC Tariff.

No action taken.

8. Discussion and possible action to approve the Minutes from the August 19, 2019 regular meeting.

Motion to approve by Director Young, seconded by Vice President Harmon.

Motion carried 4-0.

9. Discussion and possible action to approve the Financial Report for August 2019 and disbursements to date, subject to audit.

Motion to approve August 2019 Financial Reports and disbursements to date, subject to audit made by Sec'y-Treasurer Traudt, seconded by Director Young

Motion carried 4-0.

10. Discussion and possible action on replacement of the Office Administrator computer.

Motion to approve replacement of the Office Administrator computer made by Sec'y-Treasurer Traudt, seconded by Vice President Harmon.

Motion carried 4-0.

11. Discussion and possible action on repairing transmission for 2008 Ford Pick-up.

Vice President Harmon reviewed the cost of repairs and current mileage on the vehicle. President Wilsey verified which vehicle needed repair. Vice President Harmon asked if a warranty would be included with the transmission repair. General Manger Boniface stated he would confirm warranty details.

Motion to approve repairing transmission for 2008 Ford Pick-up made by Sec'y-Treasurer Traudt, seconded by Vice President Harmon.

Motion carried 4-0.

12. Discussion and possible action to purchase one portable water quality analyzer (HACH SL1000).

GM Boniface presented information on both the current water quality analyzer in use and the proposed new water quality analyzer (HACH SL100 model). Sec'y-Treasurer Traudt asked if the new analyzer would provide more testing accuracy. GM Boniface stated that the new analyzer is more user friendly and would

help reduce the chance of human error. President Wilsey confirmed the SL1000 analyzer is very efficient, user friendly and will provide additional ease in assuring compliance with TCEQ requirements.

Motion to approve purchase of one portable water quality analyzer (HACH SL1000) made by Director Young, seconded by Vice President Harmon.

Motion carried 4-0.

13. Discussion and possible action on Fiscal Year 2020 budget.

Sec'y-Treasurer Traudt presented a recommendation on final draft for Fiscal Year 2020 budget. Budgeted income compared to expenses leaves an approximate \$128,000 shortfall. Current and upcoming improvement projects will largely reduce Moffat WSC's Operating Fund in FY 2020. Sec'y-Treasurer Traudt proposed that the Board discuss a rate change.

Motion to approve Fiscal Year 2020 budget as presented made by Vice President Harmon, seconded by Director Young

Motion carried 4-0.

14. Closed Session. Executive session IAW V.T.C.A. Government Code, Chapter 551.072, deliberations about real property related to Aycock Road Water Line Replacement project.

President Lafonda Wilsey determined there was no need for Closed Session.

15. Discussion and possible action on real property related to Aycock Road Waterline Replacement.

No action taken.

16. Discussion and possible action on Aycock Road Waterline Replacement project.

GM Boniface stated that easement acquisition is continuing to progress. All easements for McGregor Park Road properties have been obtained and easements are needed for 3 additional properties.

No action taken.

17. Discussion and possible action on draft Water Treatment Agreement between Moffat Water Supply Corporation and Bluebonnet Water Supply Corporation.

Vice President Harmon and Project Manager Gil Gregory met with Bluebonnet WSC and discussed an increase of source water from 546 GPM to 600 GPM. This increase is estimated to meet Moffat WSC's projected source water needs through 2029. The proposed source water increase is on Bluebonnet WSC's next BOD Meeting Agenda for discussion and possible action. Vice President Harmon informed the Board

Members that Bluebonnet WSC did not agree to the draft Water Treatment Agreement that was presented to them at their last meeting.

No action taken.

18. Discussion and possible action on New 200,000 Gallon Elevated Storage Tank and Water Well Project.

MRB Group Project Manager Gil Gregory informed Board Members that Jurgensen Pump is scheduled to be back on site at Well #1 on the following Wednesday to further examine the well obstruction. Environmental Reports will be submitted to TWDB for approval next week. Once TWDB approval is granted Standpipe demolition at Tanglewood will begin. President Wilsey inquired about the projected timeline for demolition. Gregory reported the timeline for completion is 6 months.

No action taken.

19. General Manager's Report.

GM Boniface thanked everyone for their hard work on FY 2020 budget. He also thanked office staff for their assistance in getting meeting packets produced.

20. Directors Comments.

Director Young mentioned she appreciated staff member's hard work. President Wilsey thanked staff and board for all they have contributed to the community.

21. Adjourn.

Motion to adjourn made by Vice President Harmon, seconded by Director Young.

Motion carried 4-0.

Meeting adjourned at 7:11 pm.

Subject to approval by the Board of Directors at the next regular Board Meeting on October 21, 2019.

Signed by: Presiding Officer Rafonda Wilsey

ATTEST: Secretary/Treasurer Cheryl Janda

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

¹ Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

² The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

³ Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

⁴ During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.